

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207
BOARD OF EDUCATION
REGULAR BOARD MEETING
July 10, 2017

Minutes of the regular meeting of the Board of Education of Maine Township High School District 207, Cook County, Illinois, held in the Boardroom of Maine South High School, 1111 South Dee Road in Park Ridge, Illinois, on July 10, 2017.

1. CALL TO ORDER/ROLL CALL

President Owen called the regular meeting of the Board of Education to order at 6:00 p.m. Following the Pledge of Allegiance, the Board Secretary called the roll.

MEMBERS PRESENT

Aurora Austriaco
Paula Besler
Teri Collins
Linda Coyle
Jin Lee
Carla Owen

MEMBERS ABSENT

Sean Sullivan

OTHERS PRESENT

Ken Wallace
Greg Dietz
Mary Kalou
Shawn Messmer
Don Marzolf
Ginny Edwards
Dave Beery
Audrey Haugan
Ben Collins
Mike Pressler
Zachary Arnold
Jason Van Dover
Lisa Foster
Mary Kay Calabrese
Joe Calabrese
Maria Jankowski

2. 207'S BEST - OUTSTANDING PARENTS - ALPESH & NEETA PATEL - MAINE WEST

Dr. Haugan introduced graduated Maine West senior Runal Patel who read a letter he wrote about his parents, Alpesh and Neeta Patel. Runal wrote about growing up the child of immigrants who sacrificed their own life goals to give their son and daughter opportunities to fulfill theirs. Alpesh and Neeta's message to their children was to value education, desire to make a positive change and never give up. Runal finished by saying his parents are the foundation of his success. Runal will be attending Drake University in the fall to study Politics, Economics and Spanish.

3. COMMUNICATIONS

A. Public Comments

There were no public comments.

B. Update from Superintendent

Dr. Wallace was contacted by the O’Hare Noise Compatibility Commission and will look for a representative from District 207 to attend meetings.

The Chicago Coaching Center successfully launched at Maine East on June 19 and 20 advancing instructional coaching. The June launch was sold out and has a waiting list for future conferences. Growing teacher leadership is the charge and the June launch training went very well. Dr. Wallace added this year all seniors will have experienced every teacher, every year having had an instructional coach. The next 2-day coaching certification workshop will be held at Maine West on September 18 and 19.

District 207 recently hosted the IL ASCD I Learn action research symposium dedicated to adult teaching and learning and for the last 4-5 years hosted Right Question Institute learning construct. Dr. Wallace stated there are a lot of good things going on in District 207 and he is proud of where we are now and where we are going.

C. Updates from Board Members

Member Collins updated the Board on the Maine Community Youth Assistance Foundation (MCYAF), an independent 501c3 non-profit organization dedicated to the prevention of adolescent drug and alcohol use and the promotion of positive mental health for all teens in Maine Twp. MCYAF holds monthly lectures at Maine South promoting community education. Additionally, 6-hour classes are held for first time teen drug use. This self-funded organization holds an annual benefit dinner in September and students have participated in collection of “Books for Prison” for a facility in Illinois and backpacks for the homeless drive in December.

D. Finance Committee Update

Assistant Superintendent Ms. Mary Kalou noted there was no quorum present for the Finance Committee meeting on June 14, 2017, Agenda items included Lacrosse, Workers Compensation renewal and PE towel bid. A standing meeting will be set for each third Wednesday of the month at 5:00 p.m. with Buildings & Grounds immediately following.

E. Buildings & Grounds Committee Update

Member Lee updated the Board on the Buildings & Grounds Committee meeting of June 14, 2017. Director of Buildings & Grounds Dave Ulm gave an update on summer building projects being conducted at all of the District buildings. The Facilities Master Plan was also discussed. The Facility Plan Core Team visited New Trier and Stevenson to view their common spaces and specialized rooms. Wight architects are working on a plan based on the feedback and will create a proposal.

4. MONTHLY STATUS OF FINANCES

A. Monthly Finance Report

Ms. Kalou updated the Board on the May financials noting revenues are in line with previous years. The state continues to be behind in payments to the District. Revenues show a spike in June due to the 10-month payrolls. The recently passed Illinois budget allows for categorical allocations however General State Aid needs a new funding formula which could negatively impact our District. The hope is the state will catch up on what it owes.

B. Workers Compensation Renewal

District 207 is part of an insurance pool, Secondary School Cooperative Risk Management Program (SSCRMP). District 207’s allocation decreased by 4% due to raising the self-funded deductible from \$150,000 to \$200,000 as recommended based on claims history.

5. INSTRUCTIONAL SERVICES

A. Annual Review of Instructional Services Report

Assistant Superintendent for Curriculum and Innovation Mr Shawn Messmer noted the annual review is a compilation of all reports previously presented to the Board. A digital format will be sent to all Board members and paper copies for those who request them.

6. OTHER ITEMS

A. Monthly FOIA Requests for June

Dr. Wallace introduced the newest changes for the Administrative Team. Mr. Shawn Messmer replaces Dr. Barb Dill-Varga as Assistant Superintendent for Curriculum & Innovation and Dr. Ben Collins replaces Mr. Messmer as Principal at Maine South.

Dr. Wallace reported that two FOIA request were received in June and they have been responded to.

***ACTION ITEMS: Items for which a roll call vote will be made**

***7. CONSENT AGENDA –**

A. Minutes of regular Board Meeting, June 5, 2017.

Resolution: That the Board of Education approves the minutes of June 5, 2017 Board of Education Meeting.

Motion by Aurora Austriaco, second by Paula Besler

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Owen

Nay: None

Abstain: Lee

Absent: Sullivan

B. Board Bills

That the Board of Education approves Board bills dated June 30, 2017 in the amount of \$5,190,143.74

Fund Totals as follows:

DISTRICT 207:	\$5,164,472.25
NSERVE:	20,169.68
ED-RED	5,501.81

C. Payrolls –June 30, 2017

That the Board of Education approves June 2017 payrolls as follows:

DISTRICT 207:	\$10,233,525.83
NSERVE:	16,162.64
ED-RED:	8,859.79

D. Student Activities Expenditures

Resolution: That the Board of Education approves the report which covers expenditures of the various Student Activities organizations in District 207 for the month of May, 2017 as presented.

E. School Gifts

Resolution: That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes receipt of the following donations to District 207 schools.

- 1. Ms. Patricia Frontain (Patrick Lives ON) - \$1,000.00 – Maine West Autos Club
- 2. Maine West Athletic Boosters - \$1,700.00 - Athletic Trainer Hydration Station - Maine West
- 3. Maine East Athletic Boosters - \$13,857.35 – Various items for Maine East Athletics
- 4. Park Ridge Youth Commission - \$1,000.00 - Maine South School Wide Fundraiser - Rett Syndrome

F. District Title 1 Plan and Maine East and Maine West School wide Title 1 Plans

Resolution: That the Board of Education approves the District Title I Plan and the Maine East and Maine West School wide Title I Plans as presented.

Motion on 7B-F by Paula Besler, second by Aurora Austriaco

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen

Nay: None

Absent: Sullivan

***8. BOARD OF EDUCATION POLICIES & PROCEDURES - 2nd Reading**

A. Policy 6:281 - Weighted Grade Points

B. Policy 6:311 - Alternative High School Credit/Approved Correspondence/Online & Post-Secondary Courses

C. Policy 7:270 - Guidelines for Medication Administration

Resolution: That the Board of Education approves and adopts the above policies for inclusion in the District 207 policies and procedures manual.

President Owen asked for questions or comments on the motion.

Assistant Superintendent for General Administration Mr. Greg Dietz noted all policies have been vetted through the related committees.

Motion on 8 A-C by Paula Besler, second by Aurora Austriaco

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen

Nay: None

Absent: Sullivan

***9. APPROVAL OF TENTATIVE BUDGET 2017-2018**

Resolution: That the Board of Education approves the tentative budget for the 2017-2018 fiscal year as presented with total revenues and other financing sources of \$150,395,644 and total expenditures and other financing uses of \$157,960,582.

Ms. Kalou explained the deficit as a timing difference due to the bond sale. Money was received last year and expensed this year. Expenses are largely due to the replacement of 50-year old boilers. The budget will be adjusted for grants and staffing turnover and is also dependent on the number and timing of the receipt of state payments. The budget was put on display on July 1. A budget hearing will be held on August 5 and final adoption will be at the Board's September meeting.

Motion by Paula Besler, second by Teri Collins
Final Resolution: Motion Carries
Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen
Nay: None
Absent: Sullivan

*10. MAINE HIGH SCHOOL HOCKEY ASSOCIATION

Resolution: That the Board of Education adopts the agreement between Maine Township High School District 207 and the governing board of Maine High School Hockey Association as presented.

This is the annual agreement between District 207 and Maine High School Hockey Association.

Motion by Paula Besler, second by Aurora Austriaco
Final Resolution: Motion Carries
Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen
Nay: None
Absent: Sullivan

*11. APPROVAL OF BIDS AND AWARDING OF CONTRACTS

A. Frank Cooney - Furniture

Resolution: That the Board of Education approves a contract with Frank Cooney in the amount of \$18,540.00 for furniture at Maine South and Maine West as presented.

Ms. Kalou noted Frank Cooney was the low bidder combined with the alternates included. These items are a part of capital outlay and will be delivered before school starts.

Motion by Aurora Austriaco, second by Paula Besler
Final Resolution: Motion Carries
Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen
Nay: None
Absent: Sullivan

*12. ADDITION OF IHSA SPORT - LACROSSE - MAINE SOUTH

Resolution: That the Board of Education approves the addition of Lacrosse as an official IHSA sport at Maine South High School effective with the 2017-2018 school year.

Dr. Wallace noted Maine South has a high demand for the addition of Lacrosse where it has been run at the club level for the past 4-5 years. Both Boys and Girls Lacrosse will be added to Maine South beginning with the 2017-2018 school year. Member Coyle added the starting cost is reasonable and the time is right.

Motion by Paula Besler, second by Teri Collins

Final Resolution: Motion Carries
Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen
Nay: None
Absent: Sullivan

13. CALENDAR ITEMS

August 7, 2017
6:00 p.m.
Board Room
District 207 Admin. Center

PUBLIC HEARING
DISTRICT 207 BUDGET
& NSERVE BUDGET

August 7, 2017
6:05 p.m. or immediately following the Public Hearing
Board Room
District 207 Admin. Center

REGULAR MEETING OF
BOARD OF EDUCATION

August 10, 2017

TEACHERS BACK TO SCHOOL

August 14, 2017

FIRST DAY OF SCHOOL FOR STUDENTS

September 4, 2017

LABOR DAY - NO SCHOOL

A Finance Committee meeting will be scheduled for July 19, 2017 at 5:00 p.m., immediately followed by a Buildings and Grounds meeting.

A Board Governance Workshop will be held for all Board members on October 10, 2017.

14. COMMUNICATIONS/PUBLIC COMMENTS

There were no communications or public comments.

15. OTHER ITEMS/INFORMATIONAL

There were no other items.

*16. CLOSED SESSION

- A. Student Personnel**
- B. Review of Closed Session Minutes**
- C. Appointment, Employment, Compensation, Performance, Discipline or Dismissal of Employees**
- D. Probable, Imminent or Pending Litigation**
- E. Collective Negotiating Matters**

Resolution: That the Board of Education enters into Closed Session at 6:59 p.m. for the purposes of discussing Student Personnel, Review of Closed Session Minutes, Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees and Probable, Imminent or Pending Litigation.

Motion by Jin Lee, second by Paula Besler
Final Resolution: Motion Carries
Aye: Austriaco, Besler, Collins, Coyle, Lee, Owen
Nay: None

Absent: Sullivan

*17. RECONVENE OPEN SESSION

Resolution: Recommendation to return to Open Session at 7:41 p.m.

Motion by Jin Lee, second by Aurora Austriaco

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Coyle, Lee, Owen

Nay: None

Absent: Collins, Sullivan

*15. PERSONNEL ACTION

A. ADMINISTRATIVE STAFF RESIGNATION

- .. KIM JABLONSKI - CTE CO-DEPARTMENT CHAIR - DISTRICT 207 (8/19/2004)
Resignation effective June 6, 2016

B. SUPPORT STAFF APPOINTMENT

- .. AMANDA CARGOLA - ADMINISTRATIVE ASSISTANT - DISTRICT 207
Start Date: June 12, 2017 (replaces DB)
Salary: Level VI - \$53,458.00

- .. BENNIE STINETTE - CUSTODIAN - MAINE EAST
Start Date: July 1, 2017 (replaces AM)
Salary: \$16.08 per hour

- .. JULIO RIVERA - CUSTODIAN - MAINE EAST
Start Date: July 8, 2017 (replaces RG)
Salary: \$16.08 per hour

- .. PETROVERN SEVILLA - CUSTODIAN - MAINE WEST
Start Date: June 26, 2017 (replaces CP)
Salary: \$33,454.00

- .. CHARLES CINO - CUSTODIAN - MAINE WEST
Start Date: June 5, 2017 (replaces IV)
Salary: \$32,480.00

- .. PETER MCMANUS - THEATRE TECHNICIAN - MAINE WEST
Start Date: August 8, 2017 (replaces IS)
Salary: Step 12, \$62,649.00

- .. PATRICIA KLEINHUBERT - SCHOOL SAFETY MONITOR - MAINE WEST
Start Date: August 11, 2017 (replaces DW)
Salary: \$18,135.00

C. PROFESSIONAL STAFF APPOINTMENT

- .. LESLIE SHOBE-LETTIERE - ENGLISH TEACHER - MAINE SOUTH
Start Date: August 10, 2017 (replaces TF)
Salary: Col 3, Step 7, .5 FTE - \$36,913.00 (includes TRS)

.. BRIAN LORENZ - PHYSICAL EDUCATION TEACHER - MAINE SOUTH

Start Date: August 10, 2017 (replaces CK)

Salary: Col 2, Step 4, \$64,970.00 (includes TRS)

.. MARY HERBERT - SCHOOL SOCIAL WORKER - MAINE EAST

Start Date: August 10, 2017 (replaces PB)

Salary: Col 5, Step 1, \$67,055.00 (includes TRS)

.. NICOLE PETROVSKIS - SCIENCE TEACHER - MAINE EAST

Start Date: August 10, 2017 (replaces MM)

Salary: Col 3, Step 2, \$63,684.00

D. SUPPORT STAFF RETIREMENT

.. DAVID KERN - CUSTODIAN - MAINE WEST (1/9/1984)

Retirement effective August 28, 2017

.. CHARLES MARTH - ATHLETIC TRAINER - MAINE WEST (8/9/2001)

Retirement effective June 30, 2017

E. REQUEST FOR LEAVE OF ABSENCE FOR THE 2017-2018 SCHOOL YEAR

.. TERESA GULO - TEACHER ASSISTANT - MAINE SOUTH (8/13/2015)

Requesting a leave of absence for the 2017-2018 school year for child care purposes

F. ADMINISTRATIVE STAFF APPOINTMENT

.. PATRICK FONSIÑO - CTE CO-DEPARTMENT CHAIRPERSON - MAINE SOUTH

Start Date: August 2, 2017 (replaces KJ)

Salary: \$108,148.50 plus TRS

Resolution: That the Board of Education approves for the official record the previously mentioned personnel items and resignation/retirement agreement.

Motion on 18A-F by Paula Besler, second by Aurora Austriaco

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Coyle, Lee, Owen

Nay: None

Absent: Collins, Sullivan

*19. OTHER BUSINESS - Approval of Closed Session Minutes from June 5, 2017

Resolution: That the Board of Education approves Closed Session Minutes from June 5, 2017.

Motion by Aurora Austriaco, second by Paula Besler

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Coyle, Owen

Nay: None

Abstain: Lee

Absent: Collins, Sullivan

*20. ACTION ON OTHER CLOSED SESSION ITEMS

*21. ADJOURNMENT

Resolution: Motion to Adjourn the Board Meeting at 7:42 p.m.

Motion by Paula Besler, second by Jin Lee

Final Resolution: Motion Carries

Aye: Austriaco, Besler, Coyle, Lee, Owen

Nay: None

Absent: Collins, Sullivan

There being no further business to come before the Board, President Owen adjourned the Board meeting at 7:42 p.m.

Ginny Edwards, Secretary

Carla Owen, President