

2017-2018 Custodial & Maintenance Staff

APPENDIX G-1

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 H	4 H	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							2

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							23
							0

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22
							1

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22
							3

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27	28	29	30	5
							21
							2

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							23
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30 H	31	5
							22
							1

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21
							0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 H	29	30	31			4
							23
							1

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
14	25	26	27	28	29	30	5
							21
							0

X = Non-paid/Non-work Day

Total Number of Days Paid: 260
Total Number of Paid Office Holidays 15
Number of Paid Hours 2080
1st paycheck starts on July 15th

2017-2018 12-month Office Staff & 12-month Administrators

APPENDIX G-2

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 H	4 H	5	6	7	8	5
9	10	11	12	13	14 H	15	5
16	17	18	19	20	21 H	22	5
23	24	25	26	27	28 H	29	5
30	31						1
							21
							5

July 7th is a work day with summer school.

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							23
							0

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22
							1

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22
							3

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27	28	29	30	5
							21
							2

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							23
							2

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							0

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21
							0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 H	29	30	31			4
							23
							1

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8 H	9	5
10	11	12	13	14	15 *	16	5
17	18	19	20	21	22 *	23	5
14	25	26	27	28	29 *	30	5
							21
							1

* Summer Hours Offices Closed (Use vacation, comp or extra work time)

Total Number of Days Paid: 260
 Total Number of Paid Office Holidays: 17
 Number of Paid Hours for Office Employees: 2015
 Number of Paid Hours for Administrators: 2080
 1st paycheck starts on July 15th

Beginning of Summer 2018

Summer Hours for Summer 2018 begin on June 4, 2018 for those working extra time.
 Friday, June 8, 2018 the offices are CLOSED (use 1 vacation day or work extra time M-TH).
 Friday, June 15, 2018 the offices are CLOSED (use 1 vacation day or work extra time M-TH).
 Friday, June 22, 2018 the offices are CLOSED (Traded Holiday)
 Friday, June 29, 2018 the offices are CLOSED (Traded Holiday)

SUMMER HOURS WORK SCHEDULE for SUMMER 2017

Friday, June 2, 2017 is a WORK day.
 Friday, June 9, 2017 the offices are CLOSED (use 1 vacation day or work extra time M-TH).
 Friday, June 16, 2017 is a WORK day.
 Friday, June 23, 2017 the offices are CLOSED (use 1 vacation day or work extra time M-TH).
 Friday, June 30, 2017 the offices are CLOSED (traded holiday).
 Friday, July 7, 2017 is a WORK day with normal work hours Tuesday through Friday.
 Friday, July 14, 2017 the office are CLOSED (traded holiday).
 Friday, July 21, 2017 the office are CLOSED (traded holiday).
 Friday, July 28, 2017 the office are CLOSED (traded holiday).

2017-2018 Security Guards (12-months)

APPENDIX G-3

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 H	4 H	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							2

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							23
							0

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22
							1

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22
							3

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27	28	29 H	30	5
							21
							3

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							23
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							0

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21
							0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 H	29	30	31			4
							23
							1

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
14	25	26	27	28	29	30	5
							21
							0

Total Number of Days Paid: 260
 Total Number of Paid Office Holidays: 15
 Number of Paid Hours: 2080
 1st paycheck starts on July 15th

2017-2018 Technology Department Staff (Non-summer Hours Employees)

APPENDIX G-4

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 H	4 H	5	6	7	8	5
9	10	11	12	13	14	15	5
16	17	18	19	20	21	22	5
23	24	25	26	27	28	29	5
30	31						1
							21
							2

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							23
							0

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22
							1

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22
							3

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27 H	28 H	29 H	30	5
							21
							5

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3	4	5	6	5
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							23
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5
							22
							0

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21
							0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 H	29	30	31			4
							23
							1

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
14	25	26	27	28	29	30	5
							21
							0

* Summer Hours Offices Closed (Use vacation, comp or extra work time)

Total Number of Days Paid: 260
 Total Number of Paid Office Holidays: 17
 Number of Paid Hours: 2080
 1st paycheck starts on July 15th

2017-2018 Certified Athletic Trainers

APPENDIX G-5

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8 X	0
9	10 X	11 X	12 X	13 X	14 X	15 X	0
16	17 X	18 X	19 X	20 X	21 X	22 X	0
23	24 X	25 X	26 X	27 X	28 X	29 X	0
30	31						1
<i>First Work Day is July 31st</i>							1
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5 X	4
6	7	8	9	10	11	12	6
13	14	15	16	17	18	19	6
20	21	22	23	24	25	26	6
27	28	29	30	31			4
<i>No work on Saturday, August 5th</i>							26
							0

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	2
3	4 H	5	6	7	8	9	6
10	11	12	13	14	15	16	6
17	18	19	20	21	22	23	6
24	25	26	27	28	29	30	6
							26
							1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	6
8	9 H	10	11	12	13	14	6
15	16	17	18	19	20	21	6
22	23	24	25	26	27	28	6
29	30	31					2
							26
							1

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	4
5	6	7	8	9	10	11	6
12	13	14	15	16	17	18	6
19	20	21	22 H	23 H	24	25	6
26	27	28	29	30			4
							26
							2

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	2
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	6
17	18	19	20	21	22	23	6
24	25 H	26 H	27	28	29	30	6
							26
							2

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3	4	5	6	6
7	8	9	10	11	12	13	6
14	15 H	16	17	18	19	20	6
21	22	23	24	25	26	27	6
28	29	30	31				3
							27
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	3
4	5	6	7	8	9	10	6
11	12	13	14	15	16	17	6
18	19 H	20	21	22	23	24	6
25	26	27	28				3
							24
							1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	3
4	5	6	7	8	9	10	6
11	12	13	14	15	16	17	6
18	19	20	21	22	23	24	6
25	26 X	27 X	28 X	29 H	30 H	31 X	2
							23
							2

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	6
8	9	10	11	12	13	14	6
15	16	17	18	19	20	21	6
22	23	24	25	26	27	28	6
29	30						1
							25
							0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	5
6	7	8	9	10	11	12	6
13	14	15	16	17	18	19	6
20	21	22	23	24	25	26	6
27	28 H	29	30	31			4
							27
							1

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2 X	1
3	4	5	6 X	7 X	8 X	9 X	2
10	11 X	12 X	13 X	14 X	15 X	16 X	0
17	18 X	19 X	20 X	21 X	22 X	23 X	0
14	25 X	26 X	27 X	28 X	29 X	30 X	0
<i>Last Day of work is Tuesday, June 5th</i>							3
							0

X = Non-paid/Non-work Day

Total Number of Days Paid: 260
 Total Number of Paid Office Holidays: 13
 Number of Paid Hours: 1733

Trainers' work days are to average 6.67 hours per day Monday through Saturday for no more than 40 hours per week.

2017-2018 Library Resource Center Media Specialists

APPENDIX G-6

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22
							1

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3 X	4 X	5 X	6	2
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							20
							3

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							19
							0

First Day of work is August 7th

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 X	29 X	30 X	31 X			0
							19
							0

Last Day of work is Friday, May 25th

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27 X	28 X	29 X	30	2
							18
							2

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 H	30 H	31	2
							19
							2

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 X	2	0
3	4 X	5 X	6 X	7 X	8 X	9	0
10	11 X	12 X	13 X	14 X	15 X	16	0
17	18 X	19 X	20 X	21 X	22 X	23	0
14	25 X	26 X	27 X	28 X	29 X	30	0
							0
							0

X = Non-paid/Non-work Day

Total Number of Days Paid: 201
 Total Number of Paid Office Holidays: 13
 Number of Paid Hours: 1557.75

2017-2018 Occupational & Physical Therapists

APPENDIX G-8

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8	9	10	11	12	4
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							18
<i>First Day of work is August 8th</i>							0

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22
							1

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22
							3

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27 H	28 X	29 X	30	3
							19
							3

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3 X	4 X	5 X	6	2
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							20
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 H	30 H	31	2
							19
							2

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21
							0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 H	29	30	31			4
							23
							1

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 X	5 X	6 X	7 X	8 X	9	0
10	11 X	12 X	13 X	14 X	15 X	16	0
17	18 X	19 X	20 X	21 X	22 X	23	0
14	25 X	26 X	27 X	28 X	29 X	30	0
							1
<i>Last day of work is Friday, June 1st.</i>							1

X = Non-paid/Non-work Day

Total Number of Days Paid: 206
 Total Number of Paid Office Holidays: 15
 Number of Paid Hours: 1545

2017-2018 Support Staff Nurses

APPENDIX G-7

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							23

First Day of work is August 1st

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21

1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22

1

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22

3

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27 X	28 X	29 X	30	2
							18

2

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3 X	4 X	5 X	6	2
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							20

3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20

1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 X	30 H	31	1
							18

1

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21

0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 H	29	30	31			4
							23

1

Last Day of work is Thursday, May 31st

X = Non-paid/Non-work Day

Total Number of Days Paid: 208
 Total Number of Paid Office Holidays: 13
 Number of Paid Hours: 1612

2017-2018 School Year Office Administrative Assistants Hired BEFORE 7/1/1996

APPENDIX G-9

JULY								AUGUST								SEPTEMBER							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0			1	2	3	4	5	4						1	2	1
9	10 X	11 X	12 X	13 X	14 X	15	0	6	7	8	9	10	11	12	5	3	4 H	5	6	7	8	9	5
16	17 X	18 X	19 X	20 X	21 X	22	0	13	14	15	16	17	18	19	5	10	11	12	13	14	15	16	5
23	24 X	25 X	26 X	27 X	28 X	29	0	20	21	22	23	24	25	26	5	17	18	19	20	21	22	23	5
30	31 X						0	27	28	29	30	31			4	24	25	26	27	28	29	30	5
							0								23								21
							0								0								1
								<i>First Day of work is August 1st</i>															
OCTOBER								NOVEMBER								DECEMBER							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5				1	2	3	4	3						1	2	1
8	9 H	10	11	12	13	14	5	5	6	7	8	9	10	11	5	3	4	5	6	7	8	9	5
15	16	17	18	19	20	21	5	12	13	14	15	16	17	18	5	10	11	12	13	14	15	16	5
22	23	24	25	26	27	28	5	19	20	21	22 H	23 H	24 H	25	5	17	18	19	20	21	22	23	5
29	30	31					2	26	27	28	29	30			4	24	25 H	26 H	27 H	28 H	29 H	30	5
							22								22								21
							1								3								5
JANUARY								FEBRUARY								MARCH							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2	3	4	5	6	5					1	2	3	2					1	2	3	2
7	8	9	10	11	12	13	5	4	5	6	7	8	9	10	5	4	5	6	7	8	9	10	5
14	15 H	16	17	18	19	20	5	11	12	13	14	15	16	17	5	11	12	13	14	15	16	17	5
21	22	23	24	25	26	27	5	18	19 H	20	21	22	23	24	5	18	19	20	21	22	23	24	5
28	29	30	31				3	25	26	27	28				3	25	26	27	28	29 H	30 H	31	5
							23								20								22
							2								1								2
APRIL								MAY								JUNE							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5			1	2	3	4	5	4						1	2	1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	12	5	3	4	5 X	6 X	7 X	8 X	9	1
15	16	17	18	19	20	21	5	13	14	15	16	17	18	19	5	10	11 X	12 X	13 X	14 X	15 X	16	0
22	23	24	25	26	27	28	5	20	21	22	23	24	25	26	5	17	18 X	19 X	20 X	21 X	22 X	23	0
29	30						1	27	28 H	29	30	31			4	14	25 X	26 X	27 X	28 X	29 X	30	0
							21								23								2
							0								1								
								<i>Last Day of work is Monday, June 4th</i>															

X = Non-paid/Non-work Day

Total Number of Days Paid: 220
 Total Number of Paid Office Holidays: 16
 Number of Paid Hours: 1705

2017-2018 School Year Office Administrative Assistants Hired AFTER 7/1/1996

APPENDIX G-10

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							23

First Day of work is August 1st

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21

1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22

1

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22

3

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27 X	28 X	29 X	30	2
							18

2

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3 X	4 X	5 X	6	2
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							20

3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20

1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 X	30 H	31	1
							18

1

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21

0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 H	29	30	31			4
							23

Last Day of work is Thursday, May 31st

1

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 X	2	0
3	4 X	5 X	6 X	7 X	8 X	9	0
10	11 X	12 X	13 X	14 X	15 X	16	0
17	18 X	19 X	20 X	21 X	22 X	23	0
14	25 X	26 X	27 X	28 X	29 X	30	0
							0

X = Non-paid/Non-work Day

Total Number of Days Paid: 208
 Total Number of Paid Office Holidays: 13
 Number of Paid Hours: 1612

2017-2018 School Year Athletic Director & Fine Arts Department Administrative Assistants

APPENDIX G-12

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31						1
<i>First Day of work is Monday, July 31st</i>							1
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							23
							0

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22
							1

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22
							3

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27 X	28 X	29 X	30	2
							18
							2

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3 X	4 X	5 X	6	2
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							20
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 X	30 H	31	1
							18
							1

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21
							0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 H	29	30	31			4
							23
							1

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7 X	8 X	9	3
10	11 X	12 X	13 X	14 X	15 X	16	0
17	18 X	19 X	20 X	21 X	22 X	23	0
14	25 X	26 X	27 X	28 X	29 X	30	0
<i>Last Day of work is Wednesday, June 6th</i>							4

X = Non-paid/Non-work Day

Total Number of Days Paid: 213
 Total Number of Paid Office Holidays: 13
 Number of Paid Hours: 1650.75

2017-2018 School Year Level IIIB Office Administrative Assistants

APPENDIX G-11

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							22
							1

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3 X	4 X	5 X	6	2
7	8	9	10	11	12	13	5
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							20
							3

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21
							0

X = Non-paid/Non-work Day

Total Number of Days Paid: 201
 Total Number of Paid Office Holidays: 13
 Number of Paid Hours: 1557.75

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							19
							0

First Day of work is August 7th

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							22
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 X	29 X	30 X	31 X			0
							19
							0

Last Day of work is Friday, May 25th

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 H	26 H	27 X	28 X	29 X	30	2
							18
							2

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 H	30 H	31	2
							19
							2

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 X	2	0
3	4 X	5 X	6 X	7 X	8 X	9	0
10	11 X	12 X	13 X	14 X	15 X	16	0
17	18 X	19 X	20 X	21 X	22 X	23	0
14	25 X	26 X	27 X	28 X	29 X	30	0
							0

2017-2018 School Safety Monitors (Updated to account for change in PSAT testing date on October 11th)

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10 X	11 *	12	13	14	5
15	16	17	18	19	20	21	3.5
22	23	24	25	26	27	28	5
29	30	31					2
							20.5
* Half-Day Testing early release							1

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3 X	4 X	5 X	6	2
7	8 X	9	10	11	12	13	4
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							19
							3

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2 X	3	4	5	6	7	4
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							20
							0

X = Non-paid/Non-work Day

Total Number of Days Paid: 186
 Total Number of Paid Office Holidays: 13
 Number of Paid Hours: 1395.00

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8 X	9 X	10 X	11 *	12	0.5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							14.5
* August 11th is a Half-Day for Training							0

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7 X	8	9	10	11	4
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							21
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23 X	24 X	25 X	26	2
27	28 X	29 X	30 X	31 X			0
							16
Last Day of work is Tuesday, May 22nd							0

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20 X	21 X	22 X	23	2
24	25 H	26 H	27 X	28 X	29 X	30	2
							15
							2

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 H	30 H	31	2
							19
							2

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 X	2	0
3	4 X	5 X	6 X	7 X	8 X	9	0
10	11 X	12 X	13 X	14 X	15 X	16	0
17	18 X	19 X	20 X	21 X	22 X	23	0
14	25 X	26 X	27 X	28 X	29 X	30	0
							0

2017-2018 Security Guards (10-months) (Updated to account for change in PSAT testing date)

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8 X	9 X	10 X	11 *	12	0.5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							14.5
							0

* August 11th is a Half-Day for Training

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 H	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							21
							1

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 H	10 X	11 *	12	13	14	5
15	16	17	18	19	20	21	3.5
22	23	24	25	26	27	28	5
29	30	31					2
							20.5
							1

* Half-Day Testing

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7 X	8	9	10	11	4
12	13	14	15	16	17	18	5
19	20	21	22 H	23 H	24 H	25	5
26	27	28	29	30			4
							21
							3

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20 X	21 X	22 X	23	2
24	25 H	26 H	27 X	28 X	29 X	30	2
							15
							2

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 H	2 H	3 X	4 X	5 X	6	2
7	8 X	9	10	11	12	13	4
14	15 H	16	17	18	19	20	5
21	22	23	24	25	26	27	5
28	29	30	31				3
							19
							3

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 H	20	21	22	23	24	5
25	26	27	28				3
							20
							1

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 H	30 H	31	2
							19
							2

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2 X	3	4	5	6	7	4
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							20
							0

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23 X	24 X	25 X	26	2
27	28 X	29 X	30 X	31 X			0
							16
							0

Last Day of work is Tuesday, May 22nd

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 X	2	0
3	4 X	5 X	6 X	7 X	8 X	9	0
10	11 X	12 X	13 X	14 X	15 X	16	0
17	18 X	19 X	20 X	21 X	22 X	23	0
14	25 X	26 X	27 X	28 X	29 X	30	0
							0
							0

X = Non-paid/Non-work Day

Total Number of Days Paid: 186
 Total Number of Paid Office Holidays: 13
 Number of Paid Hours: 1488.00

2017-2018 10-Month Administrators

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2	3	4	5	3
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							22

First Day of work if August 2nd

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 X	5	6	7	8	9	4
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							20

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 X	10	11	12	13	14	4
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							21

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 X	23 X	24 X	25	2
26	27	28	29	30			4
							19

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 X	26 X	27 X	28 X	29 X	30	0
							16

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 X	2 X	3 X	4 X	5 X	6	0
7	8	9	10	11	12	13	5
14	15 X	16	17	18	19	20	4
21	22	23	24	25	26	27	5
28	29	30	31				3
							17

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 X	20	21	22	23	24	4
25	26	27	28				3
							19

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 X	30 X	31	0
							17

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 X	29	30	31			3
							22

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	0
10	11	12	13	14	15 *	16	0
17	18	19	20	21	22 *	23	0
14	25	26	27	28	29 *	30	0
							1

Last Day of work is Friday, June 1st

X = Non-paid/Non-work Day

Total Number of Days Paid: 195
Total Number of Paid Office Holidays 0
Number of Paid Hours for Administrators 1560

2017-2018 Teachers

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8 X	9 X	10	11	12	2
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							16

First Day of work if August 10th

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 X	5	6	7	8	9	4
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							20

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 X	10	11	12	13	14	4
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							21

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 X	23 X	24 X	25	2
26	27	28	29	30			4
							19

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25 X	26 X	27 X	28 X	29 X	30	0
							16

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 X	2 X	3 X	4 X	5 X	6	0
7	8	9	10	11	12	13	5
14	15 X	16	17	18	19	20	4
21	22	23	24	25	26	27	5
28	29	30	31				3
							17

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 X	20	21	22	23	24	4
25	26	27	28				3
							19

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 X	30 X	31	0
							17

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28 X	29 X	30 X	31 X			0
							19

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 X	2	0
3	4 X	5 X	6 X	7 X	8 X	9	0
10	11 X	12 X	13 X	14 X	15 X	16	0
17	18 X	19 X	20 X	21 X	22 X	23	0
14	25 X	26 X	27 X	28 X	29 X	30	0
							0

X = Non-paid/Non-work Day

Total Number of Days Paid: 185
 Total Number of Paid Office Holidays: 0
 Number of Paid Hours: 1480

2017-2018 Teacher Assistants

JULY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
2	3 X	4 X	5 X	6 X	7 X	8	0
9	10 X	11 X	12 X	13 X	14 X	15	0
16	17 X	18 X	19 X	20 X	21 X	22	0
23	24 X	25 X	26 X	27 X	28 X	29	0
30	31 X						0
							0

AUGUST

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1 X	2 X	3 X	4 X	5	0
6	7 X	8 X	9 X	10	11 #	12	2
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30	31			4
							16

First Day of Work if August 10th

SEPTEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4 X	5	6	7	8	9	4
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5
							20

OCTOBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2	3	4	5	6	7	5
8	9 X	10	11	12	13	14	4
15	16	17 #	18 #	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					2
							21

NOVEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
			1	2	3	4	3
5	6	7 #	8	9	10	11	5
12	13	14	15	16	17	18	5
19	20	21	22 X	23 X	24 X	25	2
26	27	28	29	30			4
							19

DECEMBER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1	2	1
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20 #	21 #	22 #	23	5
24	25 X	26 X	27 X	28 X	29 X	30	0
							16

JANUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
	1 X	2 X	3 X	4 X	5 X	6	0
7	8 #	9	10	11	12	13	5
14	15 X	16	17	18	19	20	4
21	22	23	24	25	26	27	5
28	29	30	31				3
							17

FEBRUARY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19 X	20	21	22	23	24	4
25	26	27	28				3
							19

MARCH

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26 X	27 X	28 X	29 X	30 X	31	0
							17

APRIL

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1	2 #	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30						1
							21

MAY

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23 #	24 #	25 #	26	5
27	28 X	29 X	30 X	31 X			0
							19

JUNE

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
					1 X	2	0
3	4 X	5 X	6 X	7 X	8 X	9	0
10	11 X	12 X	13 X	14 X	15 X	16	0
17	18 X	19 X	20 X	21 X	22 X	23	0
14	25 X	26 X	27 X	28 X	29 X	30	0
							0

X = Non-paid/Non-work Day

= Early Release Day

Total Number of Days Paid: 185
 Total Number of Paid Office Holidays: 0
 Number of Paid Hours: 1369.5

12 Early Release dates where TA's work 6 hours instead of 7.5 = 1369.5 paid hours per year.